

TOWN MANAGER MONTHLY REPORT

March, 2016



To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: April 12, 2016

Town of Bluffton
20 Bridge St.
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Bluffton, SC 29910
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Town Operations

- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads, Deputy Town Manager, Executive Director of the Bluffton Public Development Corporation and the Executive Director of the Don Ryan Center for Innovation.
- Monthly meetings with Capital Project Program Manager.
- Meetings with Department Heads throughout the month to prepare the FY2017 Consolidated Budget.
- Attended Urban Land Institute Carolina's Meeting in Raleigh, NC on March 1st.
- Meeting with Shawn Leininger, Executive Director of the Bluffton Public Development Corporation and Mark Senn, President, Southeastern Development Associates on March 25th.
- Attended the International City Manager's Association Southeast Regional Summit in Savannah, GA on March 31st.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meeting every Thursday.
- Monthly meeting with Town Attorney to coordinate Town Council Agenda items.
- Meeting with Mayor Sulka and Councilman Dan Wood on March 4th.
- Attended Town Council Meeting on March 8th.
- Attended Heritage Tourism Advisory Board Meeting on March 16th.
- Meeting with Councilman Fred Hamilton and Mike Reichenbach with Reichenbach Chevrolet on March 23rd.
- Meeting with Mayor Sulka and Kathleen Mercier, Executive Vice President of Human Resources with eviCore Healthcare on March 24th.
- Meeting with Mayor Sulka and Councilman Dan Wood on March 29th.

Community Related Meetings and Events

- Attended Tree Planting Celebration at Dubois Park on March 25th.
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